

**STATEMENT OF WORK**  
**Riparian Forest Buffer (391)**  
**Minnesota**

**These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.**

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## **DESIGN**

### **Deliverables:**

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices.
  - a. Practice purpose(s) as identified in the conservation plan
  - b. List of required permits to be obtained by the client
  - c. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
    - i. Determination of buffer zone widths and lengths and adapted species of woody plants to be planted, retained, and/or naturally reestablished in applicable zones
    - ii. Protective measures for planted stock including use exclusion
    - iii. Additional provisions, as required, for reducing excess amounts of pollutants in surface runoff and shallow ground water flow (creation of a zone 2 and a zone 3); providing habitat for aquatic organisms and terrestrial wildlife; and increasing carbon storage in biomass and soils
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Documentation of needed operation and maintenance.
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations.
  - a. Sign Legal Responsibilities Certification form if requested by NRCS
5. Design modifications during installation as required.
6. Complete Riparian Forest Buffer Job Sheet or MN-CPA-003 or MN-CONS-7 as appropriate.

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## **INSTALLATION**

### **Deliverables**

1. Pre-application conference with client.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Application guidance as needed.
5. Facilitate and implement required design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
7. Certification that the application process and materials meet design and permit requirements.

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## **CHECK OUT**

### **Deliverables**

1. Records of application.
  - a. Extent of practice units applied
  - b. Width and extent of buffer zones
  - c. Actual plant materials used and protective measures
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits.
  - a. Sign Legal Responsibilities Certification form if requested by NRCS
3. Sign hard-copy of Form CCC-1245 if requested by NRCS.
4. Record progress reporting as required; submit print-out of screen as requested.

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## **REFERENCES**

- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Riparian Forest Buffer, 391
- NRCS National Forestry Handbook (NFH), Part 636.4
- NRCS National Forestry Manual (NFM), Title 190

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- NRCS National Environmental Compliance Handbook
- NRCS National Planning Procedures Handbook
- NRCS Cultural Resources Handbook
- US Forest Service Publication NA-PR-07-91 "Riparian forest Buffers"
- Chesapeake Bay Riparian Handbook: A Guide for Establishing and Maintaining Riparian Forest Buffers
- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Upland Wildlife Habitat Management, 645
- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Tree/Shrub Establishment, 612
- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Forest Site Preparation, 490
- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Filter Strip, 393